



INVITATION TO TENDER (“ITT”) FOR WEBSITE SERVICES PROVIDERS

The Confédération Africaine de Football, established in 1957, is the administrative and controlling body for African Associations Football; it represents the national football associations of Africa, runs continental, national, and club competitions. CAF is the biggest of the six Confederations of FIFA.

The Confédération Africaine de Football invites parties to express their interest no later than 4 January 2019, regarding the appointment of service providers for CAF Website, as well as all related services in connection with this subject.

This ITT is open to companies that has, in the sole opinion of CAF, the appropriate infrastructure, reach, resources and financial standing to provide a website.

The purpose of the Invitation to Tender (“ITT”) is to invite selected Bidders to submit proposals (each, a “Bid”) for the provision of a new CAF Website

Each recipient Bidder of the ITT is invited by CAF to participate in the ITT process on the basis of CAF’s understanding of their experience in the technical website construction and delivery of first-class international sport website (in particular football) and other criteria. Such invitation is not a guarantee that any Bidder will be successful with its Bid.

Interested parties must express their interest by sending to CAF an official letter (on headed notepaper) in French or English requesting the official request for proposal documents from CAF. This letter shall include:

- **Company information**
 - General Information regarding the company:
 - o Full Corporate Name of Bidder;
 - o Address, telephone number and fax number of registered office and principal place of business, if different;
 - o Country of incorporation and company registration number and legal status;
 - Type of business activity
 - Contact details of Bidder nominated contact person;
 - Composition of board of directors;
 - Company structure chart showing the ultimate holding company and all group companies (including ownership structure of all group companies and shareholdings in ultimate holding company).
- **Relevant Experience and Track Record**
 - Details of the Bidder’s experience and expertise in providing similar services;

This letter and all requisite documents, included the Statement of Undertaking, which could be downloaded on <http://www.cafonline.com/en-us/caf/tenders.aspx> must be submitted in PDF format by e-mail to tenders@cafonline.com or info@cafonline.com no later than 15h00 GMT on 4 January 2019.

CAF shall determine, at its sole discretion, the parties to whom it shall send the official request for proposal documents. Unsuccessful applicants will be informed accordingly. Interested parties are reminded that incomplete and/or late applications shall not be reviewed by CAF.



**INVITATION TO TENDER FOR WEBSITE PROVIDER SERVICES
STATEMENT OF UNDERTAKING**

Name of company: _____

Tax number: _____

Address: _____

Invited by CAF to present a proposal regarding the appointment of service providers for the CAF Website, as well as all related services in connection with this subject,

And requesting the official RFP documents from CAF,

Undertakes that:

1. All information provided and representations made to CAF are not false, inaccurate or misleading;
2. All information provided by CAF, including (without limitation) all information given by CAF in the present invitation and all the ITT documentation to be receive from CAF shall remain strictly confidential at all times;
3. None of our representatives or employees shall make any form of public announcement or statement relating directly or indirectly to this invitation and/or the proposals resulting from this invitation to any media without the prior written approval of CAF and that noncompliance will lead to the penalty of being held responsible for any damages caused;
4. All intellectual property rights and all commercial rights in relation to CAF and/or, the present invitation, all the ITT documentation and any proposals resulting from this invitation shall belong and/or accrue exclusively to CAF;
5. CAF shall not be held responsible for any costs, expenses and/or liabilities incurred in the preparation of the proposals resulting from this invitation, any responses to requests for further information by CAF and any negotiations with CAF following receipt by CAF of such proposals;
6. Any association with CAF in any manner whatsoever without the prior written approval of CAF is strictly prohibited;
7. CAF shall not be required to accept any proposal submitted in response to this invitation and to the ITT documentation, and reserves the right to re-open the invitation of tender at a later stage;
8. This statement of undertaking, the selection procedure and any related documentation shall be governed by, and construed in accordance with, the substantive laws of France. Place of jurisdiction shall be Paris, France.

By submitting this Statement of Undertaking, I/we confirm that I/we have read and understood the foregoing terms and conditions issued by CAF, and agree that the entity that I/we duly represent is/are bound by such terms and conditions.

Signature: _____

Name: _____

Title: _____ Email address: _____

Place: _____ Date: _____

Official Stamp: