

CAF_SRF_01_ SUPPLIER REGISTRATION FORM-v1

SUPPLIER REGISTRATION FORM

The Confédération Africaine de Football ("CAF") is the governing body of African Football and was founded in 1957.

The founding members are Egypt, Sudan, Ethiopia and South Africa. With a membership of 54 member associations, the secretariat is based in Egypt.

CAF represents the national football associations of Africa and organizes or sanctions various continental, national, and club events, which represent around 700 matches per year.

The supplier registration form is a mandatory document that must be completed as part of the Supplier registration due diligence processes. Any inaccuracy information captured may affect the potential Communication channels hence is it imperative that all the details captured are accurate as they can also affect the processing of Purchase Order Details and any other formal communication related to Source to Pay.



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Name

*GENERAL COMPANY COMMUNICATION

PART 1 – SUPPLIER CONTACT DETAILS (Please provide mandatory company contact information in filled mark with (*).

Name

*DIRECTOR (s) CONTACT DETAIL

Position				Position	
Telephone Number				Telephone Number	
Mobile Number				Mobile Number	
Email				Email	
*COMPANY FINA	ANCE CONTAC	Т		*ENQUIRIES	& PURCHASE ORDER CONTACT PERSON
Name				Name	
Position				Position	
Telephone Number				Telephone Number	
Mobile Number				Mobile Number	
Email				Email	
PART 2 – COMPANY INF	ORMATION	(Clearly ind	licate yo	ur trading details)
COMPANY REGISTERED I	DETAILS				
Country of Registration					
Year Established					
Company Legal Name					
Company Registration Number					
Legal Form. Tick the relevant box		Company □ Partnership □ Joint Venture □ Other (Specify) □			
Indicate and Tick - TPIN □/ VA	T□ or/ GST □				
Company Income Tax Number					
Company Website					



CAF_SRF_01_ SUPPLIER REG	ISTRATION FORIVI-VI				
REGISTERED POSTA	AL AND PHYSICAL A	DDRESS FOR THE SU	JPPLIER		
РО ВОХ					
Street Name					
City or/ Town					
Postal Code					
Country					
PART 3 – PAYMEN	T AND BANKING F	ΕΤΔΙΙ \$			
Payment terms are subje will be guided as such at	ct to Confédération Afri the time of negotiation a nase will be aligned to da	caine de Football ("CAF' and contracting.	") terms of purchase and cor		
Details)		, , ,	viith Bank and other Credit C		cal Banking
	aeration Africaine de Fo	otbail (CAF) to Check (with Bank and other Credit C	песк	
Bank Name Branch Code			Branch Name		
Account Number			Account Name/ Type IBAN/Swift Code		
Currency			Country		
Provide details of Interme	ediary Bank <mark>(Note: Pleas</mark>	e ensure to provide corr	espondent Bank (except the	Bank of New York,)
Bank Name			Branch Name		
Branch Code			IBAN		
Swift Code			Currency		
Country					
 Do you have we before? Yes. [If yes, please provide] Is the company If yes, please provide 	orkers or/ employees in No. specific details: Part of any Joint ventures specific details:	your organization that l	conflict of Interes have worked for Confédérati confédération Africaine	ion Africaine de Fo	
If yes, please provide					,



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PART 6 - COMPANY DOCUMENT TO SUPPORT THE REGISTRATION PROCESS (All Mandatory

documents marked with (*) must be provided)

Document Name	Tick		
Copy of Company Certificate of Incorporation Registration, Trading License or/ Equivalent. (*)			
Copy of Valid Tax Registration Certificate or/ Equivalent. (*)			
Copy of your VAT, Sales or/ Income Tax Registration Certificate. (*)			
Company's Banking Details including a certified Letter from the Bank showing the same (IBAN and/or SWIFT details) (*)			
Copy of Financial Statement of the Company in the last 2 years			
List of Directors/Partners/Proprietors Issued by the Registrar of Companies (*)			
Power of Attorney for the official and authorized signatory(ies) of the company or/ Board Resolution Letter (*)			
Company Profile including a complete list of your clients and your detailed scope of work / services.			
Joint venture agreement should be attached where applicable.			
Copy of your firm's Insurance Policy and Quality Certificates (Where applicable)			
PART 7 – Supplier Declaration.			
on behalf of the Company do hereby confirm that the information behalf of the company do hereby confirm that the information be above is true and correct. Therefore, any false information or/ failure to declare any interest may lead to the application be as void in future, including any contractual commitments which may have been entered into during normal business transaction.	e considere		
Name and Position: Date and Signature:			
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PART 8 – INTERNAL DOCUMENT REVIEW AND APPROVAL (At least two people to review and approve)

POSITION	NAME	SIGNATURE	DATE
Senior Procurement Manager			
Finance Director			